**Minutes of the 462nd Meeting**

**Saint Stephen Cathedral Parish Pastoral Council**

**September 14, 2017**

**Members Present:** Fr. Jerry Riney, Pat Serey, Samantha Kaai, Peggy Bellew, LaWanna Brand, Brenda Clark, Mark Heinz, Kelsey Rhodes, Steven Roby, Russell Vaughn, Nick Warren, Kathryn Wimsatt

**Members Absent:** David Hemingway

**Parish Team:** Fr. Jamie Dennis, Deacon Dirck Curry, Donna Murphy, Donna Tarantino

**Guest:** Eddy McFarland

**I.Welcome and Call to Order**

Pat Serey, chair, opened the meeting at 6:01 PM. PPC members shared their thoughts on the PPC Retreat held on August 19, 2017.

**II. Scripture – *At Home with the Word***

PPC members read and discussed the Scripture Readings that were special readings from Scripture to reflect the Solemnity of the Dedication of our Church building.

**III. Approval of Minutes**

The minutes were approved as written for the August 10, 2017, meeting.

**IV. Report on Properties – Eddy McFarland, Business Manager**

 Business Manager, Eddy McFarland, provided members with a color- coded map highlighting properties owned by St. Stephen Cathedral. We own the Church, Rectory, and Office buildings. We also have the Prayer Garden, Youth House, Overflow Parking Lot, Community Garden, Storage House, 7 vacant lots, and 4 Rental Properties. Eddy gave an overview of the properties and answered questions.

 Eddy also reported for the Parish Finance Committee that our collections are over budget. To date, $14,000.00 has been donated for Hurricane Harvey & Irma Relief. Ninety-five families are now on “We Share.” The annual Disciples Response Fund Campaign has begun.

**V. Liaison Reports**

1. **Liturgy and Worship – Brenda Clark**

Brenda Clark reported the Tri-Parish Mission will be held October 23-25, 2017. Fr. John Judie, will celebrate the 9:00 AM Mass on Sunday, October 22, 2017. Our parish will host the Mission on October 23, 2017, and will provide childcare and a reception. Brenda also reported plans are being made for All Saints and All Souls Day Services.

1. **Social Concerns and Outreach – Peggy Bellew**

Peggy Bellew announced the parish is honoring our St. Vincent de Paul volunteers at noon Mass on

September 27, 2017. It will be followed with a luncheon. The CROP Hunger Walk is Sunday, September 17, 2017, at 2:00 PM. Peggy provided a written report from the August 23, 2017, Social Concerns meeting. She also reported that John Calhoun had contacted the committee concerning a coat drive from Oct. 9-29, 2017.

**C. Education and Formation/Spiritual Enrichment - LaWanna Brand**

 LaWanna Brand reported the Adult Faith Formation Committee will meet on September 26, 2017. This

committee is in search of a chair person. Deacon Dirck announced the Marriage Matters@ the Cathedral Program will begin September 17, 2017, at 6:00 PM.

**D. Youth – Nick Warren**

Nick Warren reported he had been approached by a parent concerning the need of having a safe environment certified adult present at Youth Group meetings. The parent would like to have a meeting to discuss the situation.

**F. Buildings and Grounds - Russell Vaughn**

Russell Vaughan announced the Fall Clean Up Day is set for Saturday, October 21, 2017. He reported one of our houses on Cedar Street has been razed.

**G. Marketing and Communications - David Hemingway**

David Hemingway did not have a report. Fr. Jerry announced a pewter Christmas ornament of the Cathedral is being sold as a fundraiser for the Imagination Library.

**H. Long-term Parish Planning – Mark Heinz**

Mark Heinz reported that he has been networking and talking with others concerning long-term planning for parishes. Mark shared his findings and the process. The strategic planning committee should be a stand -alone committee and not be the PPC.

 **I. Community and Family Enrichment – Kelsey Rhodes and Kathryn Wimsatt**

Deacon Dirck announced The Founder’s Day dinner and Raffle will be held on September 16, 2017. It will follow the 5:00 PM Mass with approximately 200 – 250 people expected. PPC members were asked to help with meeting and greeting guests and with clean up. Kathryn Wimsatt and Kelsey Rhodes announced the Bereavement Committee will have two individuals present at funerals to hand out worship aids. The Treat and Trunk party will be held on October, 29, 2017, at 3:00 PM.

**J. Capital Campaign/Porch Renovation – Steven Roby**

Steven Roby reported the committee decided that the Capital Campaign focus would be the porch renovation and maybe an updated security system for the church campus. The hope is to “officially” kick the Campaign off in early January 2018.

**VI. Update from Donna Tarantino, Director of Ministries and Volunteers**

 Donna Tarantino gave an overview of her job as the Director of Ministries and Volunteers.

**VII. Pastor’s Comments**

Fr. Jerry announced this year’s Sophia Award recipients were Gene and Larry Lyon. Seminarian, Mark Shuster, will assist with RCIA and Confirmation sessions on Wednesday’s from 4:00–8:00 PM. The insert in the Sunday, September 17, 2017, bulletin gives information about deacons. Congratulations to Deacon Richard Murphy, and his wife, Donna!

**VIII. Birthdays and Anniversaries**

Mark Heinz and Steven Roby were wished a Happy September Birthday.

**IX. Adjournment**

The next meeting is October 12, 2017. The meeting was adjourned at 8:00 PM.

Respectfully submitted,

Margie Ebelhar