

**Minutes of the 478th Meeting
Saint Stephen Cathedral Parish Pastoral Council**

November 14, 2019

Members Present: Fr. Jerry Riney, Samantha Taylor-Kaai, Peggy Bellew, LaWanna Brand, Brenda Clark, Mark Heinz, David Hemingway, Kelsey Rhodes, Russell Vaughn, Kathryn Wimsatt

Members Absent: Stephen Roby, Nick Warren

Parish Team: Fr. Sinoj Pynadath, Donna Tarantino

I. Welcome and Call to Order

Samantha Taylor-Kaai, chair, opened the meeting at 6:10 PM.

II. Scripture – *At Home with the Word*

PPC members read and discussed the Gospel and 1st Scripture Reading for November 17, 2019.

III. Approval of Minutes

The minutes were approved as written for the September 12, 2019, meeting.

IV. Liaison Reports – David Hemingway

A. Parish Finance Committee – Mark Heinz

Mark Heinz reported the regular collection after the 19th week is \$2,437.00. It is behind budget but ahead of the \$8,732.00 collected at the same time period last year. The net profit from the raffle is \$18,042.00. The net profit from the Burgoo sales is \$1,872.00. The special collection for the Archdiocese for the Military Services netted \$463.00. The Mission Sunday Collection was \$1,142.00. The Fifth Sunday St. Vincent de Paul Collection netted \$1,195.00. The portable restrooms were sold for \$15,000.00. Another air conditioner unit was replaced for under \$13,000.00. The Preschool Casino night was successful but no figures are available. The special collection for the Herald of Good News will be in Lent. Donna Tarantino reported the total amount of outstanding pledges for the Capital Campaign is \$100,308.00.

B. Liturgy and Worship – Brenda Clark

Brenda Clark stated The Thanksgiving Day Mass will be celebrated at 8:00 am. *At Home with the Word* distribution will be on the Feast of Christ the King. The Lector books will be distributed in the next couple of weeks. The Art and Environment Committee will be preparing for Advent/Christmas.

C. Social Concerns and Outreach – Peggy Bellew

Peggy Bellew reported the long- range planning committee for social concerns met on November 6, 2019. The remaining Thanksgiving season offerings are for the Help Office, St. Vincent de Paul, and St. Stephen Cathedral Food Pantry. The Social Concerns Committee is exploring offering a new program “St. Stephen Parish Companion.” Also, the committee is exploring identifying and helping families in need. The next Social Concerns Meeting is November 21, 2019.

D. Education and Formation/Spiritual Enrichment – LaWanna Brand

LaWanna Brand reported the preschool’s Christmas program for students 4 or 5 will be December 13, 2019, in the church. The first Children’s Ministry program had 10 students.

E. Youth – Nick Warren (Samantha Taylor-Kaai on his behalf)

Samantha Taylor-Kaai announced there are 2 High School small groups that meet twice a month. They collected \$332.00 at their Pancake Breakfast. On October 26, 2019, 12 youth and 3 adults attended Holy Fire in Nashville. It is geared for students in 6th thru 8th grade. Over 200 people attended the annual Trunk or Treat. Donated coats were distributed. The National Catholic Youth Conference is in Indy from November 21-23, 2019. Five adults and 6 youth are attending from our parish. Family Christmas Caroling will take place on December 15, 2019, at 2:00 pm. Nineteen youth are preparing for Confirmation.

F. Buildings and Grounds – Russell Vaughn

Russell Vaughn reported our insurance inspection was today. In the future we will have to replace the wiring in the rectory. The heating system on the steps and porch works well.

The porch work is completed and the ribbon cutting was held on September 6, 2019. The parish is investigating air conditioning and heating the hallway between the bathrooms in the Community Center.

G. Marketing and Communications - David Hemingway

David Hemingway reported the committee has not met since our last PPC meeting and the next one is scheduled for November 20, 2019. They will be scheduling ornament sales after the masses through the holidays. The committee will be working on sending the Arts at the Cathedral donation letters. David passed around a copy of the *Greater Owensboro Chamber of Commerce 2019-2020 Relocation Guide*. We have an advertisement in the publication.

H. Capital Campaign/Porch Renovation – Steven Roby (Donna Tarantino on his behalf)

Donna Tarantino stated improving security on our campus is part of the Safe and Secure Capital Campaign. Cameras are currently being installed on the parish campus. A glass wall for security has been installed in the office reception area.

I. Community and Family Enrichment – Kelsey Rhodes and Kathryn Wimsatt

Kathryn Wimsatt reported The Rectory Christmas Open House will be December 28, 2019, 6:30-8:30 pm. The Pastoral Team Christmas Gathering will be January 10, 2020, at 6:00 pm. The PPC Christmas Party will be January 11, 2020 at 6:30 pm. Brenda Clark stated the new parish members Welcome Reception held on October 24, 2019, was a success. Fr. Jerry commended the Welcoming Committee on a job well done.

V. Long-Range Plan – Donna Murphy (Donna Tarantino on her behalf)

Donna Tarantino reported the info has been sent to Tracy Welliver and it will be published in book form. Donna distributed a handout with each group's goals.

VI. New Business

None

VII. Unfinished Business

Fr. Jerry reported the parish did not purchase the used handbells.

VIII. Pastor's Comments

Fr. Jerry reported RCIA has 16-18 candidates that regularly attend on Wednesday nights. The Pastoral Team Retreat was held at Gasper River on November 7, 2019. The PPC Retreat on October 19, 2019, was cancelled due to 5 members not being able to attend the Retreat. Nick Warren has joined another parish and is no longer on PPC. Haley-McGinnis Funeral Home has offered their parking lot for our use on Sunday mornings. They will be at the Funeral Planning Session on November 18, 2019, along with Fr. Jerry, James Wells, and James Warren with Hospice. Fr. Sinoj had no comments to add to Fr. Jerry's report.

IX. Birthdays, Anniversaries, Ordinations

Kelsey Rhodes and Russell Vaughn were wished a Happy November Birthday. Happy October Anniversary wishes were extended to Mark and Rita Heinz.

X. Adjournment

The next meeting is December 12, 2019. The meeting was adjourned at 7:26 PM.

Respectfully submitted,

Margie Ebelhar