**Minutes of the 471st Meeting**

**Saint Stephen Cathedral Parish Pastoral Council**

**November 8, 2018**

**Members Present:** Fr. Jerry Riney, Pat Serey, Peggy Bellew, LaWanna Brand, Brenda Clark, Mark Heinz, David Hemingway, Kelsey Rhodes, Steven Roby, Russell Vaughn, Kathryn Wimsatt

**Members Absent:** Samantha Kaai, Nick Warren

**Parish Team:** Fr. Sinoj Pynadath, Donna Murphy, Chrissy Stevenson, Donna Tarantino

**I. Welcome and Call to Order**

Pat Serey, chair, opened the meeting at 6:10 PM. Fr. Jerry announced there was a great response to the Tri-Parish Mission. He extended his sympathy to Peggy Bellew on the death of her sister. Father welcomed our Director of Youth Ministry, Chrissy Stevenson. She introduced herself, shared her background, and gave an overview of her past 3 months’ work with our youth.

**II**. **Approval of Minutes**

The minutes were approved as written for the September 13, 2018, meeting.

**III. Review of the SSC/PPC GOALS**

 Pat Serey chair led a discussion revisiting the 3 goals the PPC set a year ago.

1. Evangelization and “Re-Evangelization” which will incorporate getting more people involved

in church community and the deepening of parishioners’ faith.

 After discussing our evangelization efforts, Pat summed it up by stating, “evangelization is part of the fabric of who we are and the culture of St. Stephen Cathedral Parish”. The PPC members are to come back to the next meeting with 3 suggestions on how to facilitate the ongoing process of evangelization.

1. Long-term Parish Planning

 In the discussion concerning Long Range planning Donna Tarantino suggested and the PPC agreed to explore being in a long-range planning pilot program with LPi. We can use their expertise and professional coaching. Also, parishioners with long term planning experience need to be identified. Pat stated the plan needs to be 3 year max and is a living document.

1. Capital Campaign for porch renovation and updated new security system for the church campus

 The Capital Campaign is ongoing and PPC members consider it to be successful.

**IV. Scripture – *At Home with the Word***

PPC members read and discussed the 1st Scripture Reading and Gospel for November 11, 2018.

**V. Liaison Reports**

1. **Parish Finance Committee – Mark Heinz**

Mark reported the Finance Committee has tabled donating 2 small lots to Habitat for Humanity until the parish has a strategic plan. Mark handed out copies of the end of year financial report and budget for fiscal 2018-19. Current collections for the 2018-2019 budget are down by $21,000.00.

1. **Liturgy and Worship – Brenda Clark**

Fr. Sinoj reported the Solemn Vespers and Reception for deceased loved ones on November 2, 2018, went well and was well organized. Approximately 40 people attended the service. Brenda Clark stated the November 5-7, 2018, Tri-Parish Mission with Fr. Thomas McCarthy was very successful. Brenda was thanked for her work on the Mission Planning Committee and for organizing our reception. FAITH FEST 2018, Vespers and Church Tours, will be November 15, 2018, beginning 4:45 PM.

Mike Bogdan, Joan Perry, Mary Horn, and Brenda Clark are on the Art and Environment Committee and are preparing for the Advent/Christmas Season. Brenda will organize volunteers to hand out *At Home with the Word* on the Feast of Christ the King. Blessed Sacrament will be hosting a free Community Thanksgiving Dinner from noon to 2:00 PM on November 18, 2018. Vigil Mass for the Feast of the Immaculate Conception will be December 7, 2018, at 6:00 PM, at Blessed Sacrament.

**C. Social Concerns and Outreach – Peggy Bellew**

 Mark Heinz and Kathryn Wimsatt reported the Parish Mission Trip to Mandeville was rewarding for all seven that made the trip and encouraged all to go. Peggy Bellew reported the collection on November 4, 2018, for the Back-Pack Ministry appeared to be a success and that people have been incredibly generous. The next 3 collections are for St. Vincent de Paul Pantry, Pitino Shelter Soup Kitchen, and Thanksgiving Brown Bag Collection. Peggy announced Joe Able will organize the Birthright Baby Bottle Project, which will be held on January 20, 2019.

**D. Education and Formation/Spiritual Enrichment – LaWanna Brand**

LaWanna Brand reported 148 parishioners are registered on FORMED.org. About 30 people per

month are watching videos, 4 listening to audios and a couple are downloading e-books. Ellen Aud the

Coordinator for Religious Education for grades 1-8th reports there are 33 active students in the program

which is up from last year’s total of 20. Fr. Jerry reported no one in the parish has been targeted to

follow through with the Clean Heart Initiative program.

**E. Youth – Nick Warren (Chrissy Stevenson on his behalf)**

Chrissy Stevenson reported our parish has a total of 132 registered students in grades 5 thru 12. Out of

that number 43 different youth have participated on a Sunday night. Seventeen kidsand 4 adults are

attending ODYC on November 9-10, 2018. She announced almost 200 participants enjoyed the Trunk

or Treat Event. There were lots of kids from the community. Our youth will participate in a “Journey

Through Advent” with the Owensboro Youth Ministry. It begins December 2, 2018, at Blessed

Mother. Chrissy, with other Youth Ministers, visit the OCS Schools and help with Prayer Days.

**F. Buildings and Grounds – Russell Vaughn**

Russell Vaughn announced the portable restrooms are working well. He reported the Fall Clean Up

Day on Saturday, October 13, 2018, had a light turnout with 19 people. There is more work that needs

to be done. He stated they are taking bids to raze the house on the corner. He reported new underground

drainage was laid past the rectory garages. New copper gutters are replacing white ones on the church

porch that is on the rectory side of the church.

**G. Marketing and Communications - David Hemingway**

David Hemingway reported his committee is looking at new ways to advertise and looking at old vs.

new technology. We are dropping the parish ad in the yellow pages and in the newspaper. When the

church bulletin changes to LDi we will have a parish app. The 2018 Christmas ornaments are on sale

for $20.00. Letters to patrons of Arts at the Cathedral will be mailed the last week of January. The next

committee meeting will be November 28, 2018. KY Youth Chorale Concert is December 18, 2018, at

6:00 PM. The Owensboro Symphony Chamber Orchestra will perform February 10, 2019.

 **H. Capital Campaign/Porch Renovation – Steven Roby**

Steven Roby reported a letter stating the Capital Campaign status was sent to all parishioners in early

 October. The completion date of the porch will depend on the weather.

**I. Community and Family Enrichment – Kelsey Rhodes and Kathryn Wimsatt**

Kathryn Wimsatt announced the New Parishioner Welcoming Reception was November 1, 2018.

The Rectory Open House is December 29, 2018, from 6:30-8:30 PM. The PPC Christmas Party

will be January 5, 2019, after the 5:00 PM Mass. The Epiphany Potluck will be January 6, 2019.

**VI. Update from Donna Tarantino, Director of Ministries and Volunteers**

Donna Tarantino announced the Time, Talent, and Treasure pamphlets were going in the mail on November 9, 2018. The on-line pledge form has been updated on the website. Audrey Bowlds will be chairing the Giving Tree. It will be up the first week of Advent.

**VII. New Business**

Fr. Jerry announced our parish is hosting a Farewell and Gratitude Celebration for Deacon Dirck and Chona Curry on December 8, 2018, after the 9:00 AM Mass. Julia Houston is coordinating the reception. Donna Murphy stated 7 candidates participated in the RCIA “Rite of Welcome.”

**VIII. Pastor’s Comments**

Fr. Jerry reported on the 3 Clergy Sexual Abuse Scandal Listening Sessions hosted by Bishop Medley.

The October Western Kentucky Catholic was devoted to the topic of Clergy Sexual Abuse. The Faith Fest is November 2-18, 2018. The Casino Night to benefit Cathedral Preschool is November 10, 2018. National Vocation Awareness Week is November 4-10, 2018. Fr. Jerry reminded us to make Advent a real spiritual time for us. He handed out Advent reading material. Discussion was held about a concern a parishioner has about our worship space being safe as well as hospitable.

**IX. Birthdays and Anniversaries**

 Mark and Rita Heinz were wished a Happy October Wedding Anniversary. Kelsey Rhodes and Russell Vaughn were wished a Happy November Birthday.

**X. Adjournment**

The next meeting has been changed to January 10, 2019. The meeting was adjourned at 8:15 PM.

Respectfully submitted,

Margie Ebelhar