**Minutes of the 483rd Meeting**

**Saint Stephen Cathedral Parish Pastoral Council**

**GoToMeeting - Virtual Meeting**

**May 14, 2020**

**Members Present:** Fr. Jerry Riney, Samantha Taylor-Kaai, David Hemingway, LaWanna Brand, Brenda Clark, Mark Heinz, Kelsey Rhodes, Russell Vaughn, Kathryn Wimsatt

**Members Absent:** Peggy Bellew, Steven Roby

**Parish Team:** Fr. Sinoj, Deacon Richard Murphy, Donna Murphy, Donna Tarantino

**I. Welcome and Call to Order**

Samantha Taylor-Kaai, chair, opened the “COVID-19” special meeting at 6:09pm.

**II**. **Scripture - *At Home with the Word***

PPC members read and reflected on the Gospel for May 17, 2020.

**III. Approval of Minutes**

The minutes were approved as written for the April 16, 2020, meeting.

**IV. Liaison Reports - Samantha Taylor-Kaai**

 **A. Parish Finance Committee – Mark Heinz**

 Mark Heinz reported the month to date collection is $48,198.00, and the month to date budget is

 $41,540.00. We are $6,658.00 over budget for the month. The year to date collection is $1,011,949.00.

 The year to date budget is $934,650.00. We are $77,299.00 over budget for the year. Parishioners have

 been very generous with giving to the church collection, food pantry, Cathedral Soup Kitchen and St.

 Vincent de Paul. Fr. Jerry reported the 2020-2021 budget is not ready. The finance committee is

 hoping this year’s budget will be flat. We applied and received a PPP loan from the government.

 **B. Liturgy and Worship – Brenda Clark**

 No report.

**C. Social Concerns and Outreach – Peggy Bellew (Fr. Jerry on her behalf)**

 Fr. Jerry reported our St. Vincent de Paul is doing a great job. They are interviewing clients by

 phone. The Cathedral Food Pantry has given out lots of food. Donna Tarantino received a call from

 Mary Beth Hurley stating our volunteers are still providing meals to St. Benedict’s.

**D. Education and Formation/Spiritual Enrichment – LaWanna Brand**

No report. Donna T. reported Crissy Stevenson, Hannah Bland, and Rick Rhodes are coordinating Celebrate Your Faith; a four week at-home experience for the Domestic Church. VBS will be postponed. Confirmation on Pentecost is cancelled and will be rescheduled at a later date.

**E. Youth – Samantha Taylor-Kaai**

No report. Donna T. stated Chrissy Stevenson has been reaching out to the Youth and tries to gather

them together on Zoom. PPC members agreed that “Storytime with Ms. Hannah” has been very popular.

There will be a virtual Diocesan Retreat for Seniors.

 **F. Buildings and Grounds – Russell Vaughn**

 Russell Vaughan reported they are working on the inside leak of the rose window. They have finished

 work on the other windows, leaks, and painting. He asked a thank you be sent to Jason for his hard

 work on the project. The electrical work has been completed in the rectory. All 21 plots in the

 Community Garden have been adopted.

 **G. Marketing and Communications - David Hemingway**

 David Hemingway stated this committee has not met. He did report that Saint Stephen Cathedral did

 renew our Chamber membership.

**H. Capital Campaign/Porch Renovation – Steven Roby (Fr. Jerry on his behalf)**

 Fr. Jerry announced the that the Campaign is on target and all will be paid off by the end of December.

**I.Community and Family Enrichment – Kelsey Rhodes and Kathryn Wimsatt**

 No report.

**V. Long-Range Plan – Donna Murphy**

No report.

**VI. Stewardship Update – Donna Tarantino**

 Donna T. announced *the Parishioner* Newsletter will be sent to homes on July 1, 2020. They are requesting pictures from folks at home.

**VII. New Business**

 None

**VIII. Unfinished Business**

 None

**IX. Fr. Sinoj Comments**

None

**X. Pastor’s Comments**

Fr. Jerry announced a letter will be sent with information concerning the reopening the church for public Masses. Seminarian Christopher Grief will be arriving on May 25, 2020 and will be here for 10 weeks. Several

people have been nominated for PPC. He asked all members to e-mail him 2 names in the next week. He asked how the PPC could reach out to people. Fr. Jerry reported the Bishop held a Zoom meeting today with the priests. The Bishop said the churches would open, with limitations, for public Mass beginning on May 20, 2020. Fr. Jerry provided details of the new guidelines including: physical distancing of 6 feet, all wearing facial coverings, a thorough cleaning after Mass with 2 hours between services, collection basket not passed, no singing except Cantor, printed materials removed, and no water in Holy Water font. The obligation to attend Sunday mass has been suspended until further notice. The new Mass schedule will be Saturday 5:00 pm. Sunday at 8:00 and 11:00 am. There will only be a 12:05 pm Mass on weekdays. It is estimated 100 people can be in church and 100 people in the Community Center, where it will be livestreamed. People will enter from the porch and exit from the side doors. A letter will be sent to parishioners with the guidelines. Ladies in the parish are making facial coverings.

**XI. Birthdays, Anniversaires, Ordinations, etc.**

Haley and Steven Roby were wished a Happy May 14 Anniversary. David and Sara Hemingway were wished a Happy May 28 Anniversary.

**XII. Adjourn**

 The next meeting is June 11, 2020. The meeting was adjourned at 7:37.

Respectfully submitted,

Margie Ebelhar