**Minutes of the 473rd Meeting**

**Saint Stephen Cathedral Parish Pastoral Council**

**March 14, 2019**

**Members Present:** Fr. Jerry Riney, Pat Serey, Peggy Bellew, Brenda Clark, Mark Heinz, David Hemingway, Kelsey Rhodes, Russell Vaughn, Kathryn Wimsatt

**Members Absent:** Samantha Kaai, LaWanna Brand, Steven Roby, Nick Warren

**Parish Team:** Fr. Sinoj Pynadath, Donna Murphy, Deacon Richard Murphy, Deacon Dirck Curry, Eddy McFarland, Donna Tarantino

**I. Welcome and Call to Order**

Pat Serey, chair, opened the meeting at 6:15 PM.

**II**. **Approval of Minutes**

The minutes were approved as written for the January 10, 2019, meeting.

**III. Scripture – *At Home with the Word***

PPC members read and discussed the First Scripture Reading and Gospel for March 17, 2019.

**IV. Liaison Reports – Pat Serey**

 **A. Parish Finance Committee – Mark Heinz**

Business Manager, Eddy McFarland, reported the current budget is ahead by $15,000. The 2020 budget is a work in progress. The main expenses are personnel costs, school subsidy, and Diocesan assessment.

 **B. Liturgy and Worship – Brenda Clark**

Brenda Clark handed out copies of the Lenten 2019 Guide. The Guides were mailed to each household. Fr. Jerry encouraged all to attend Holy Week Services and to practice praying, fasting, and almsgiving. Brenda and her committee are working on creating the Lenten and Easter environment. Deacon Dirck reported the 33 Days to Merciful Love meetings went very well and had good discussions. They communicated primarily by texts and e-mails and met 4 times. Fr. Jerry reported our parish hosted the Ecumenical Prayer Service on January 27, 2019, with attendance of approximately 70 people. Fr. Ray Clark, as Diocesan liaison to the Office of Ecumenism, was in charge of this event.

**C. Social Concerns and Outreach – Peggy Bellew**

 Peggy announced Harry Bellew, as head of our parish St. Vincent de Paul Conference, spoke about the

 history of our Conference . We were chartered in 1936. Peggy reported the store is participating

 in a baling program to raise revenue. Fr. Jerry added the parish has donated $1,000.00 to St. Vincent for a “charity tracker” software program. The parish collected $1,976.00 for Birthright. And, as of March 11, 2019, $2,754.00 has been collected for the Diocese of Mandeville, Jamaica. Deacon Dirck reported that during this past year over $4,000.00 was donated to NaFFA from our parish. At the

 Social Concerns Committee Meeting, Deacon Richard suggested there could be more interaction with home bound and nursing home parishioners. The next Social Concerns Meeting is April 25, 2019.

**D. Education and Formation/Spiritual Enrichment – LaWanna Brand (Eddy McFarland on her**

**behalf)**

Eddy reported the Cathedral Preschool had a food collection for our St. Vincent de Paul food pantry. Enrollment for next year is down at the Preschool. To help boost enrollment they will offer an afterschool care program starting August 2019. About 140 people are using FORMED.org. and a code is no longer required. Mary Ann O’Bryan is leading Thursday mornings Scripture Study Group. They are utilizing the DVD Series by Bishop Robert Barron on the Mass. Holy Family Prayer Partner letters have been mailed to parishioners and hopefully everyone is praying for those they got. Donna Murphy reported there are 6 candidates to be confirmed and 1 catechumen that will be baptized, receive the Eucharist, and confirmed at the Easter Vigil.

**E. Youth – Nick Warren (Fr. Sinoj on his behalf)**

Fr. Sinoj presented Chrissy Stevenson’s Youth Ministry Report. It contained details concerning the

Diocesan Lazarus Retreat, Youth 2000 Retreat, “Called to Accompany,” Youth Lenten Online Scripture

Study, And Palm Sunday Service Day. See attached sheet.

**F. Buildings and Grounds – Russell Vaughn**

Russell Vaughan announced the Spring Clean Up Day is April 13, 2019, from 8-12:00. The front porch

is undergoing finishing touches. The bathrooms are complete except for exhaust fans.

**G. Marketing and Communications - David Hemingway**

David Hemingway reported the letters to Patrons of Art at Cathedral have been sent and we are

 receiving donations. The committee is exploring inviting The Hillybilly Thomasists from Washington,

 D.C. They perform Gospel Bluegrass Music. The 2019 Christmas ornament design is the Good

 Shepard Mosaic. The new visitor’s brochure design has been completed. Committee members will

 deliver them to predetermined locations, mostly hotels. The committee is considering a monthly

 tour schedule on Sundays around 12:15. The Chamber Ribbon Cutting will be held after the porch

 renovation is complete. The next committee meeting is scheduled for April 24, 2019.

**H. Capital Campaign/Porch Renovation – Steven Roby (Eddy McFarland on his behalf)**

 Eddy McFarland reported to date, $584,004.00 has been pledged to the campaign and $349,301.00

 has been collected. There are no concerns where we are financially with the project. Safety needs

 are revolving. Chris Warren and Eric Kyle are working on updating surveillance.

**I. Community and Family Enrichment – Kelsey Rhodes and Kathryn Wimsatt**

 Kathryn Wimsatt reported approximately 20-22 people attended the February Birthday Celebration

All members are asked to help with the March 29, 2019, Fish Fry. Fr. Jerry is hosting a Holy

Thursday Priest Luncheon. We are expecting 50/60 people at the Easter Vigil Reception. Fr. Jerry

will be hosting an 8:30 pm reception after the Chrism Mass for priests, seminarians, and deacons.

**V. Report on Active Shooter Response Training conducted by Sergeant Jeremy Mulligan,**

 **Owensboro Police Department- Donna Tarantino**

Donna Tarantino reported on the March 4, 2019, safety training. Fifty-two people were in attendance. At the PPC meeting it was suggested we make our parishioners aware of our safety plan by having it published. See attached sheet for report.

**VI. Long-Range Plan, facilitated by LPi – Donna Tarantino**

Donna Tarantino reported on the Long-Range planning process. Approximately 240 survey responses have been received. The next step is an April 6, 2019, meeting with parish leaders to review the results, identify goals and determine a time frame. Tracy Welliver, with LPi will guide us through the process. See the attached sheet.

**VII. Pastor’s Comments**

Fr. Jerry reported the Diocesan Priests’ Convocation was January 14-17, 2019, at St. Meinrad. Fr. Sinoj said the sessions were good and he met a few new priests. During the same time Fr. Jerry attended the Cathedral Rector’s Conference in Seattle. Fr. Jerry announced two people have joined the parish team, both part-time. Beginning after Easter, Rick Rhodes, will be the Director of Adult Religious Education. This summer, Hannah Bland, will be the Director of Children’s Ministries.

**VIII. Birthdays, Anniversaries, Ordinations**

 Fr Jerry and Brenda Clark were wished a Happy February Birthday! Eddy McFarland was wished a Happy March Birthday!

**IX. Adjournment**

The next meeting has been changed to April 10, 2019. The meeting was adjourned at 8:35 PM.

Respectfully submitted,

Margie Ebelhar