

**Minutes of the 481st Meeting
Saint Stephen Cathedral Parish Pastoral Council**

March 12, 2020

Members Present: Fr. Jerry Riney, Samantha Taylor-Kaai, David Hemingway, Mark Heinz, Kelsey Rhodes, Steven Roby, Russell Vaughn, Kathryn Wimsatt

Members Absent: Peggy Bellew, LaWanna Brand, Brenda Clark

Parish Team: Fr. Sinoj, Deacon Richard Murphy, Donna Murphy, Donna Tarantino

I. Welcome and Call to Order

Samantha Taylor-Kaai, chair, opened the meeting at 6:04pm.

II. Scripture – *At Home with the Word.*

PPC members read and reflected on the Gospel for March 15, 2020.

III. Approval of Minutes

The minutes were approved as written for the February 13, 2020, meeting.

IV. Liaison Reports – David Hemingway

A. Parish Finance Committee – Mark Heinz

Mark Heinz reported the Finance Committee's next scheduled meeting is March 16, 2020. As of March 8, 2020, the regular collection is ahead of budget with \$71,101.13. The Buildings and Grounds Committee have reported there are substantial repairs they are considering and need to be finished by the end of June. Thirty-four percent of what we received in Lenten Collections was through WeShare. To date the following has been received for Lenten Collections: Crossroads \$610.00, Heralds of Good News \$4,500.00, the Diocese of Mandeville \$5,037.00. The Community Garden will be another expense, but it will not be that significant.

B. Liturgy and Worship – Brenda Clark (Samantha Taylor-Kaai on her behalf)

Samantha Taylor-Kaai reported Ash Wednesday took place on February 26, 2020. The Stations of the Cross are being held 6:00 pm on Monday nights and on Fridays after the noon Mass. About 30 people attended on the first Monday night. PPC members who led the Stations on March 2, 2020, were thanked for their service to the parish. Fr. Jerry mentioned due to Covid-19 the Precious Blood would not be offered during Mass. The church will be transformed for Holy Week. Bishop Medley will be the Presider at the 11:00 am Palm Sunday Mass. Fr. Jerry requested PPC members make attending Holy Week Services a priority.

C. Social Concerns and Outreach – Peggy Bellew (Donna Tarantino on her behalf)

Donna Tarantino reported Jody and Denise Hamilton will coordinate the Community Garden. A meeting is scheduled at noon on March 20, 2020, for those interested in helping with the Garden. The Community Garden will be for the community and is a part of our outreach program.

D. Education and Formation/Spiritual Enrichment – LaWanna Brand (Fr. Jerry on her behalf)

Fr. Jerry reported 21 are participating in the RCIA program. There are seven Catechumens (those not baptized) and fourteen Candidates (those already baptized in another faith tradition or as an infant in The Catholic Church). The Diocese hosted a workshop March 12, 2020, at the Owensboro Convention Center. The main speaker was Tim Glemkowski, the author of *Made for Mission*. The topic concerned how disciples are made in your parish.

E. Youth – Samantha Taylor-Kaai

Samantha Taylor-Kaai announced Crissy Stevenson was in charge of 20 youth at Youth 2000. It was held March 6-8, 2020, at Brescia University. A Confirmation meeting was held March 11, 2020, with 100% participation.

F. Buildings and Grounds – Russell Vaughn

Russell Vaughn reported the Spring CleanUp Day is April 18, 2020. The rain date is April 25, 2020. The insurance inspectors reported the rectory needs new wiring. The Parish is taking bids and moving forward with the project. Bids are also being taken to repair some of the church windows. The window repairs will cost approximately \$20,000. Due to the results of the insurance inspection the parish is also exploring placing new tile in the upper kitchen in the Community Center.

G. Marketing and Communications - David Hemingway

David Hemingway reported the Marketing Committee has not met since November. They need to determine what the Christmas ornament design will be for 2020. They also need to be mailing Arts at the Cathedral donation letters. The American Queen or American Duchess will be docking May 1 and 6th, July 8, August 28, and September 16, 2020. The Cathedral is listed on their itinerary as a tourist stop.

H. Capital Campaign/Porch Renovation – Steven Roby

No report.

I. Community and Family Enrichment – Kelsey Rhodes and Kathryn Wimsatt

Due to Covid-19, Kathryn Wimsatt asked the PPC if we should have the Annual fish fry on March 20, 2020. The PPC decided to postpone the event.

V. Long-Range Plan – Donna Murphy

Donna Murphy handed out the long-range plan finished document. All agreed that the document was well done. She reported many goals have been completed and encourages teams to work on the remaining goals.

VI. Stewardship Update – Donna Tarantino

Donna Tarantino announced that on April 20, 2020, the Diocese is sponsoring a Padre Pio relics tour at St. Stephen Cathedral. Volunteers will be needed to be hosts. On March 21, 2020, the Diocese will conduct a Grace Marriage Retreat in the Community Center. Donna T stated we are closer to being able to live stream happenings and events from the Cathedral.

VII. New Business

Samantha Taylor-Kaai proposed we compile a list of goals for the July 1, 2020, incoming PPC. It was decided to first list this PPC's accomplishments and work on the future PPC's goals at our next meeting.

Accomplishments of the 2017-2020 PPC

1. Created a long-range plan
2. Conducted a "Safe and Secure" Capital Campaign which renovated the porch and updated campus security
3. Hired a Youth Minister and a Children's Minister
4. Joined the Chamber of Commerce and held a ribbon cutting for the completed porch
5. Upgraded bathrooms in the Community Center
6. Created an additional prayer garden and a grotto for the Blessed Virgin Mary
7. Provided childcare for the 9:00 am Mass
8. Started the Cathedral Preschool afterschool program
9. Updated wi-fi on the parish campus.
10. Updated the Community Center kitchen
11. Improved the sound system in the church sanctuary
12. Provided live streaming capability in the church
13. Increased the numbers attending RCIA

VIII. Unfinished Business

None

IX. Pastor's Comments

Fr. Jerry reminded PPC members to nominate people for the next PPC. He reported that he received a letter from Bishop Medley with the following recommendations due to Covid-19: people should receive Communion in hand, water in the Holy Water fonts should be changed and the fonts cleaned after each Mass, and at the Sign of Peace people should not shake hands.

X. Fr. Sinoj Comments

Fr. Sinoj reported Ministers to the Sick cannot visit nursing homes but can visit the homebound.

XI. Birthdays, Anniversaires, Ordinations, etc.

Deacon Richard Murphy was wished a Happy April Birthday.

XII. Adjourn

There will be no April meeting. The next meeting is May 14, 2020. The meeting was adjourned at 7:50 pm.

Respectfully submitted,

Margie Ebelhar