**Minutes of the 466th Meeting**

**Saint Stephen Cathedral Parish Pastoral Council**

**February 8, 2018**

**Members Present:** Fr. Jerry Riney, Pat Serey, Samantha Kaai, Peggy Bellew, LaWanna Brand, Brenda Clark, Mark Heinz, David Hemingway, Kelsey Rhodes, Russell Vaughn, Nick Warren, Kathryn Wimsatt

**Members Absent:** Steven Roby

**Parish Team:** Fr. Jamie Dennis, Deacon Dirck Curry, Deacon Richard Murphy, Donna Murphy, Donna Tarantino

**I. Welcome and Call to Order**

Pat Serey, chair, opened the meeting at 6:08 PM.

**II. Scripture - *At Home with the Word***

PPC members read and discussed the Scripture Readings and Gospel for Feb. 11, 2018.

**III. Approval of Minutes**

The December 14, 2017, minutes were amended and approved with the following information. The Bishop has asked us to Encounter Jesus through focusing on prayer, a part of his 4-year Evangelization plan.

**IV. Liaison Reports**

**A. Liturgy and Worship - Brenda Clark**

Brenda Clark reported the staff has planned the Lenten Calendar and activities. The Liturgy and Worship committee have a plan for creating a Lenten environment. They are meeting on February 18, 2018. New members on the committee are Mary Beth Hurley and Haley Fitzgerald. Ash Wednesday Masses are 7:00 AM and Noon at the Cathedral, and 6:00 PM at Blessed Sacrament Chapel. PPC members were asked to sign up as Ash Distributors. Fr. Jerry thanked those individuals that beautifully decorated the church for the Christmas season. He also thanked everyone for aiding in making the Liturgies wonderful. Fr. Jerry announced Blessed Sacrament is having an Italian Dinner Fundraiser at 7:00 PM on February 17, 2018. Our parish Communal Reconciliation Service, with 12 confessors available, will be Palm Sunday at 2:00 PM.

**B. Social Concerns and Outreach - Peggy Bellew**

Peggy Bellew announced the Social Concerns Committee met on January 24, 2018. The following Lenten Outreach Opportunities for our parish were decided upon by the committee: Fresh Start for Women, Inc., Cathedral Soup Kitchen, Crossroads Emergency Shelter, Adrienne’s House/Simple Path, Help Office, and the International Center. Peggy reported the Baby Bottle Drive, to date, has raised $2,395.70 for Birthright. Deacon Richard Murphy spoke to the committee about the possibility of collaborating with other church and civic groups, in an ecumenical way, to address community concerns. Fr. Jerry suggested a mission trip to Jamaica during Fall Break, October 2018. Deacon Richard will inquire to see if those dates are available.

**C. Education and Formation/Spiritual Enrichment - LaWanna Brand**

LaWanna Brand stated there is a VBS planning meeting on February 12, 2018, at 6:30 PM. VBS will be held June 18-22, 2018. FORMED.ORG, an online resource, that provides access to quality Catholic materials has been launched and is available to parishioners. During Lent there will be small group discussion opportunities based on the book *Perfectly Yourself.* Book discussions will take place between the Sunday morning Masses and after the Tuesday evening Vespers in the Community Center. And, on Wednesday morning at 8:00 AM at Great Harvest Bread Store on Frederica Street. We have in sacramental formation 12 Confirmation and 12 First Communion candidates. One Catechumen will be baptized and 4 will be fully received into the Church on Holy Saturday. Prayer slips with names of the above candidates are available at the church entrances. Children baptized in our parish will receive a packet of information every 6 months until the age of three. Deacon Dirck will lead a self-directed retreat “33 Days to Merciful Love.” The Peace Light was successful. The Rite of Election will be February 18, 2018, at 6:00 PM.

**D. Youth - Nick Warren**

Nick Warren announced as of February 5, 2018, there were 7 applicants for the Youth Ministry Director position. The deadline to apply is March 1, 2018. The following are on the Search Committee: Mary Hall, Charley Hardesty, Carl Lewis, Amanda Reffitt, and Eddy McFarland. Fr. Jerry will disengage from the Search Committee until they have recommended the top two or three candidates. Our Youth Group and the Immaculate Youth Group will join and celebrate Mardi Gras, and at a later date visit the local synagogue. Our Youth Group will have a Day of Retreat in the Holy Land of Kentucky and visit the Kentucky Railroad Museum. They will lead the Stations of the Cross on February 23, 2018. Parishioner Wade Gaynor, a professional baseball player, spoke at one of their meetings. Beginning on February 18, 2018, the Youth Group will be divided into middle and high school groups.

**E. Parish Finance Committee - Samantha Kaai**

Samantha Kaai reported that contributions are ahead of projections for this year. Over 100 families contribute using “We Share.” One of our largest collections is on Ash Wednesday for the Mandeville Diocese.

**F. Buildings and Grounds - Russell Vaughn**

Russell Vaughn stated the Spring Clean-up Day is on Saturday, April 21, 2018. The Stations of the Cross have been lowered. The church roof leak is being fixed. Curb work out front has started this week. He requested that only our chemicals be used on the porch and steps when there is snow and ice.

**G. Marketing and Communications - David Hemingway**

David Hemingway announced *The Parishioner*, our quarterlynewsletter, was at the printers. Eddy McFarland conducted a wonderful tour for PPC members on January 6, 2018. David will place a link to “Best Lent Ever” on Facebook.

**H. Capital Campaign: “Safe and Secure” - Steven Roby**

Fr. Jerry announced the official kickoff for the Campaign will be March 17/18, 2018. The parish is hiring Hartz Construction Company for the project. The estimated cost of the project is $850,000. Some parishioners have continued their contributions to the previous Building Campaign and to date $170,000.00 has been donated. In addition, the Capital Campaign committee members have pledged $57,000.00. Pat Serey thanked all of the PPC members for also stepping up and pledging to the campaign. At this point the goal is to seek $550,000.00 more in donations. Donna Tarantino was thanked for coordinating the campaign.

**I. Community and Family Enrichment - Kelsey Rhodes and Kathryn Wimsatt**

Kelsey Rhodes reported the annual Fish Fry is Friday, March 16, 2018, from 5:00-7:00 PM. Laurie Hicks will coordinate the event. PPC members were asked to be present and to help with cleanup. A light lunch will be served following the noon Mass and the Anointing of the Sick on February 21, 2018. Founders’ Day Celebration will be September 15, 2018. It was decided to proceed with the same format used in 2017. Deacon Dirck Curry reminded the PPC that the Catholic Men’s Conference of Western KY was being held on February 17, 2018, at the Riverpark Center.

**V. Update from Donna Tarantino, Director of Ministries and Volunteers**

Donna Tarantino reported almost 300 Time, Talent, & Treasure forms have been received. There was a glitch for those submitting their T, T, and T form online. Liturgical training is scheduled for Eucharistic and Hospitality Ministers, Lectors, and Altar Servers. This is for new and current Ministers. Individuals are needed to lead the Stations of the Cross.

**VI. Unfinished Business**

After the last PPC meeting Donna Murphy provided members the book, *Living as Missionary Disciples,* to help the PPC realize the evangelization and “reevangelization” goal. Members were encouraged to read the book.

**VII. Pastor’s Comments - Fr. Jerry**

Fr. Jerry announced the Parish Team Retreat, facilitated by Lisa Gulino, was held on January 4, 2018, at the Passionist Monastery. Fr. Jerry handed out the Lenten letter that has been mailed to all parishioners. He reviewed the items that are addressed in the letter. He encouraged all to utilize FORM.ORG. He promoted “Best Lent Ever,” that is coordinated with the book given to all parishioners at Christmas, *Perfectly Yourself.*

**VIII. Birthdays and Anniversaries**

Brenda Clark and Fr. Jerry were wished a Happy February Birthday. Lawanna Brand, Samantha Kaai, and Margie Ebelhar were wished a Happy January Birthday.

**IX. Adjournment**

The next meeting is March 22, 2018. The meeting was adjourned at 8:00 PM.

Respectfully submitted,

Margie Ebelhar