

**Minutes of the 465th Meeting
Saint Stephen Cathedral Parish Pastoral Council**

December 14, 2017

Members Present: Fr. Jerry Riney, Pat Serey, Peggy Bellew, LaWanna Brand, Mark Heinz, David Hemingway, Kelsey Rhodes, Steven Roby, Nick Warren, Kathryn Wimsatt

Members Absent: Brenda Clark, Samantha Kaai, Russell Vaughn

Parish Team: Eddy McFarland, Donna Murphy, Donna Tarantino

I. Welcome and Call to Order

Pat Serey, chair, opened the meeting at 6:00 PM.

II. Scripture – *At Home with the Word*

PPC members read and discussed the Scripture Readings and Gospel for December 17, 2017.

III. Approval of Minutes

The minutes were approved as written for the November 9, 2017, meeting.

IV. Liaison Reports

A. Liturgy and Worship – Brenda Clark

Fr. Jerry invited PPC members to join in decorating the church for Christmas.

B. Social Concern and Outreach - Peggy Bellew

Peggy Bellew announced all is going well. She stated Kate Abney is chairing the January 2018, Baby Bottle Drive for Birthright. The next Social Concerns Committee meeting is January 25, 2018. Peggy thanked the parishioners for their generous response to the 5 weeks of Outreach which ended on Thanksgiving Day.

C. Education and Formation/Spiritual Enrichment – LaWanna Brand

LaWanna Brand stated volunteers are needed for the Baptism Prep team. Thirty-five people are participating in the “33 Days to Morning Glory.” Sign ups and PR are needed for the Koinonia Retreat which will be held January 26-28, 2018. She announced the RCIA program accepts people continuously throughout the year. The Welcome Back to Non-Practicing Catholics meeting will be held 6:00 PM on January 4, 2018, in the Media Center. Fr. Jerry challenged PPC members to invite people who now attend other churches or are away from their faith to this meeting. Donna Murphy asked for help in distributing books at the Christmas Masses. Fr. Jerry asked members to come early at Christmas Masses to help with hospitality. Dynamic Catholic has given us a good deal on books. Between Christmas and New Year each registered family of the parish will be receiving a letter and prayer card asking them to pray for another parish member/family. The Bishop has asked us to Encounter Jesus through focusing on prayer, a part of his 4-year Evangelization plan. On January 1, 2018, the Tabernacle candle will be lit from the Peace Light which originated from Bethlehem.

D. Youth – Nick Warren

Nick Warren announced our Youth visited some of our homebound parishioners to bring Christmas joy. Fr. Jerry wants to form a team of 5 people to search for a full-time youth minister. Advertising for the position will go out in January.

E. Parish Finance Committee – Samantha Kaai

Eddy McFarland reported our parish went over our targeted goal for the Disciples Response Fund. The goal was \$23,428.00 and \$46,000.00 has been pledged. Fr. Jerry and the finance committee decide where to allocate the rebate dollars. Eddy announced the net income from Founders Day was \$30,454.00. The profit from the Burgoo sales was \$1,500.00. The total net is almost the same from the past picnics. Fr. Jerry stated the key is to sell raffle tickets and Deacon Dirk and Larry Lyon did much work with the raffle. Eddy announced after four months of the fiscal year we are \$40,000.00 ahead of revenue projections.

F. Buildings and Grounds – Russell Vaughn

Russell Vaughn reported that he and Jeff Payne have been working on the storage house. Peggy Bellew was grateful to Jeff Payne for moving items out of the food pantry. It created more space for food storage.

G. Marketing and Communications – David Hemingway

David Hemingway stated the committee has not met since the last PPC meeting. The PPC members will have a tour at 3:30 PM on January 6, 2018. Our parish and Imagination Library ornaments are currently being sold. The KY Youth Chorale is performing December 19, and not December 4, 2017. In February, an envelope for Arts at the Cathedral, will be available for donations. They were also placed in pews during concerts.

H. Long-term Parish Planning – Mark Heinz

Mark Heinz did not have an update. Donna Tarantino reported three people have signed up for the committee on the Time, Talent, and Treasure form.

I. Capital Campaign/Porch Renovation – Steven Roby

Steven Roby announced most PPC members have made pledges to the campaign. The committee would like 100% participation of the PPC by the end of December. Diocesan policy states we must have three bids for our project. The Committee decided to print materials with an educated cost estimate of the project to be \$850,000. The diocese has agreed to contribute \$150,000. to the Capital Campaign.

J. Community and Family Enrichment - Kelsey Rhodes and Kathryn Wimsatt

Kelsey Rhodes and Kathryn Wimsatt announced the Cathedral Preschool Five Star Reception held on December 7, 2017, was very nice. Two ladies from the State presented the preschool with a check for \$5,000. The PPC Christmas party will be held on January 6, 2018, following the 5:00 PM Mass.

V. Update from Donna Tarantino, Director of Ministries and Volunteers

Donna Tarantino stated 245 Time, Talent, & Treasure forms have been received and training needs to be scheduled for Liturgical Ministries.

VI. New Business

Donna Tarantino reported on the Safety meeting presented by Daviess County Sheriff. Discussion will be held to determine how this affects the training of Hospitality Ministers.

VII. Old Business

The goals established at the November PPC meeting were: (1) Evangelization and “Reevangelization,” (2) Long- term Parish Planning, and (3) The Capital Campaign. Pat Serey reminded members of the 100% PPC participation goal with the Capital Campaign. Donna Murphy suggested the book, *Living as Missionary Disciples*, be ordered for PPC members to help with realizing the evangelization and “reevangelization” goal. It was agreed this was a good idea. The goals will be left on the PPC agendas to remind us we need to achieve them as Council.

VIII. Pastor’s Comments

Fr. Jerry announced PPC members are traditionally Ash Ministers for Ash Wednesday. The annual Priests’ Convocation held at St. Meinard will be January 15-18, 2018. The Christmas Open House at the Rectory will be December 30, 2017, after 5:00 PM Mass. Our parish Advent Reconciliation Service is scheduled for Sunday, December 17, 2017, at 2:00 PM. Fr. Jamie celebrated Mass at St. Patrick’s Cathedral in New York City on December 13, 2017. It was arranged by the Xavier Society for the Blind. Corey Bruns will at the Cathedral during the Christmas season.

IX. Birthdays and Anniversaries

Donna Murphy and David Hemingway were wished a Happy December Birthday.

X. Adjournment

The next meeting is February 8, 2018. The meeting was adjourned at 8:00 PM.

Respectfully submitted,

Margie Ebelhar

