

**Minutes of the 495th Meeting
Saint Stephen Cathedral Parish Pastoral Council
Conference Room at the Parish Office**

April 7, 2022

Members Present: Fr. John Thomas, David Hemingway, LaWanna Brand, Lauren Calhoun, Brenda Clark, Mark Heinz, Kelsey Rhodes, John Wright

Members Absent: Samantha Taylor Kaai, Russell Vaughn

I. Welcome and Call to Order

David Hemingway, chair, opened the meeting at 6:05 pm.

II. Prayer

Fr. John Thomas led the PPC in prayer.

III. Approval of Minutes

The minutes were approved as written for the March 17, 2022, meeting.

IV. Liaison Reports – David Hemingway

A. Parish Finance Committee – Mark Heinz

Mark Heinz reported collections are \$9,490. above the budgeted amount. The following are the totals to date for other collections: Birthright \$2,633, Diocese of Mandeville \$3,028, Tornado Relief \$44,814, Ukraine Relief \$12,509, Heralds of Good News \$5,691, Support Life Ministries \$2,834. The fiscal year-to-date Cathedral Food pantry collection is \$15,948. The Diocesan Audit of the parish has been completed. The audit was mostly favorable with some areas of improvement recommended. The parish fish fry held on March 25, 2022, was attended by approximately 168 adults. A total of \$2,241 was collected; expenses were approximately \$2,700. John Wright added the Cathedral Soup Kitchen, at the Pitino Shelter is running low on food.

B. Liturgy and Worship – Lauren Calhoun

Lauren Calhoun reported we are still in need of a few ministers for Holy Week Masses and services. The new piano for the choir loft is scheduled to be delivered April 8, 2022.

C. Social Concerns and Outreach – Samantha Taylor -Kaai (Fr. John Thomas on her behalf)

Fr. John Thomas announced St. Vincent de Paul has been very busy mostly with utilities.

D. Education and Formation/Spiritual Enrichment – LaWanna Brand

LaWanna Brand reported the RCIA Retreat is this Saturday. The changing of the environment for Palm Sunday is taking place Friday at 8:00 am. Volunteers are needed to decorate. Welcome Back begins on April 19, 2022, for those who have been away from the church. Fr. John Thomas added First Communion preparation is underway. RCIA candidates experienced their first confession last night. Our Lenten Communal Penance Service is April 10, 2022. The Transitional Diaconate Ordination of Chris Kight and Christopher Grief is 10:00 am on April 9, 2022.

E. Youth – Kelsey Rhodes

No report.

F. Buildings and Grounds – Russell Vaughn (Mark Heinz on his behalf)

Parishioner Dean Behnke, Structural Engineer Ted Lolly, and Architect Sidney West assessed that a larger church elevator would have to extend out from the church. The architect is preparing a scope of work and fee structure for the parish to review. Improvements to the plumbing in the bridal suite area have been revised. A new proposal is being developed to place the pump in the storage room, adjacent to the bridal suite, and pumping into a sewer line in the parking lot.

G. Community and Family Enrichment – Brenda Clark

Brenda Clark announced that on April 12, 2022, a post Chrism Mass dinner for the Bishop and priests will be held in the Rectory. On April 16, 2022, the Reception for our “Neophytes” will be held following the Easter Vigil services in the Fr. Vaughan Community Center. The Welcome Sundays are going well. The following dates are set for the New Members Welcome Receptions: April 30, May 14, June 4, and June 25, 2022.

V. Unfinished Business

Fr. John Thomas announced he and Eddy McFarland are assembling a Long-Range Planning Committee.

John Wright will be the PPC liaison for the committee. The Marketing and Communication Committee has been dissolved.

VI. Pastor’s Comments

Fr. John Thomas stated Fr. Sinoj is being transferred to Leichfield, KY on June 21, 2022. We will have a seminarian here for Holy Week and we will have a seminarian for this summer. Fr. Sinoj is leaving for India on April 18, 2022, and will return June 9, 2022. Donna Tarantino’s position is being transitioned to a pastoral associate position and there will be a shifting of responsibilities. The new position was posted two days ago. Fr. John Thomas has been interviewing candidates for Jeff’s position. He stated there will be a 6:00 am Easter Sunday Mass.

VII. Birthdays, Anniversaries, Ordinations, etc.

Deacon Richard Murphy was wished a Happy April Birthday!

VIII. Closing Prayer – Fr. John Thomas

Fr. John Thomas led the PPC in a closing prayer.

IX. Adjourn

The next meeting is May 12, 2022. It will be held in the Conference Room at the Parish office; please use the Staff entrance. The meeting was adjourned at 7:10 pm.

Respectfully submitted,

Margie Ebelhar