**Minutes of the 474th Meeting**

**Saint Stephen Cathedral Parish Pastoral Council**

**April 10, 2019**

**Members Present:** Fr. Jerry Riney, Pat Serey, Samantha Kaai, Peggy Bellew, LaWanna Brand, Mark Heinz, David Hemingway, Kelsey Rhodes, Steven Roby, Kathryn Wimsatt

**Members Absent:** Brenda Clark, Russell Vaughn, Nick Warren

**Parish Team:** Fr. Sinoj Pynadath, Deacon Mark Schuster, Deacon Dirck Curry, Donna Tarantino

**I. Welcome and Call to Order**

Pat Serey, chair, opened the meeting at 6:05 PM.

**II**. **Approval of Minutes**

The minutes were approved as written for the March 14, 2019, meeting.

**III. Scripture – *At Home with the Word***

PPC members read and discussed the 1st and 2nd Scripture Readings for April 13, 2019.

**IV. Liaison Reports – Samantha Kaai**

1. **Parish Finance Committee – Mark Heinz**

Mark Heinz reported the Finance Committee met on April 8, 2019. The current budget is short by $2,935. The committee plans to present the 2019-2020 budget to the PPC next month. Mark stated the Fish Fry lost $106. The Finance Committee questioned if this was a fundraising or a community building event. The PPC decided it should continue as a community building event.

 **B.Liturgy and Worship – Brenda Clark**

 No report.

**C. Social Concerns and Outreach – Peggy Bellew**

 Peggy Bellew announced the Backpack Collection was terrific. The St. Vincent de Paul 5th Sunday

 Collection for March was $2,100. A parishioner died and bequeathed $11,000. to St. Vincent de Paul.

 The next Social Concerns Meeting is April 25, 2019.

**D. Education and Formation/Spiritual Enrichment – LaWanna Brand**

LaWanna Brand reported 8 children will receive their 1st Communion on April 28, 2019, at the 11:00 Mass. One child will receive their 1st Communion on May 5, 2019, at the 9:00 Mass. The Preschool families are preparing Easter treats for the nuns at the Mount. A First Communion parent meeting was held on April 8, 2019. A Confirmation Preparation Session is April 24, 2019. Vacation Bible School will be held in the evening from June 17-20, 2019. Volunteers are needed to distribute the books, *Signs of Life*, at the Easter Masses. Fr. Jerry announced Rick Rhodes has been hired as the part-time Director of Adult Ministries. He will begin after Easter. Hannah Bland has been hired as the part-time Director of Children Ministries. She will begin this summer.

**E. Youth – Nick Warren (Fr. Jerry on his behalf)**

David Hemingway commented the Online Youth Lenten Online Scripture Study was great. The Youth

met on April 7, 2019, from 6:30-8:00 PM for “Praying with Art.” The Youth participated in the Palm

Sunday Service Day. The Bishop has moved Confirmation to the Eve of Pentecost at the 5:00 PM Mass.

**F. Buildings and Grounds – Russell Vaughn (Samantha Kaai on his behalf)**

Amanda Kaai announced the Spring Clean Up Day is April 13, 2019, from 8 AM -12:00 PM.

**G. Marketing and Communications - David Hemingway**

David Hemingway reported the next committee meeting is scheduled for April 24, 2019.

**H. Capital Campaign/Porch Renovation – Steven Roby**

 Steven Roby reported he had no updates. Fr. Jerry announced they are still working on a few details

 concerning the porch.

**I. Community and Family Enrichment – Kelsey Rhodes and Kathryn Wimsatt**

Kelsey Rhodes reported the committee is working on several upcoming events. Fr. Jerry

is hosting an 8:30 PM reception for priests, seminarians, and deacons on April 16, 2019, after the

Chrism Mass. Fr. Jerry is also hosting a Holy Thursday Priest Luncheon on April 18, 2019. There

 will be a reception on April 20, 2019, after the Easter Vigil Service. The new parishioner Welcome

 Reception will be May 2, 2019.

**V. Follow-up on Summary Document related to Active Shooter Response Steps already in Place - Donna Tarantino**

Donna Tarantino reported on the Safety Measures to date. Her recommendation is to have another meeting concerning which safety measures need to be implemented. At this point it is an on-going discussion. See attached sheet for report.

**VI. Long-Range Plan, facilitated by LPi – Donna Tarantino**

Donna Tarantino reported on the Long-Range planning meeting held on April 6, 2019. Tracy Welliver, with LPi, guided us through the process. Small groups will meet to work on specific goals. The next step will be Donna reaching out to Tracy for advice on how to go forward with groups. See the attached sheet for report.

**VII. New Business**

 Deacon Dirck Curry said goodbye to the PPC. On behalf of the parish, Fr. Jerry thanked Deacon Dirck and Chona for all of their work in the parish, especially in the area of outreach ministry.

**VIII. Unfinished Business**

Pat Serey stated we established three goals for our PPC: evangelization & reevanglization, conduct a capital campaign, and execute long range planning. These goals have been achieved or are close to being achieved. He thanked the PPC for its leadership and congratulated the council and staff for accomplishing these goals.

**IX. Pastor’s Comments**

Fr. Jerry reported Fr. Sinoj is leaving for India and the Holy Land on April 29, 2019, and returning June 2, 2019. The parish office will be closed Good Friday. The PPC discussed having their Retreat in August. Tracy Welliver was mentioned as a good candidate as a facilitator. Mass will not be held at St. Stephen Cathedral on the day of the Chrism Mass. Parishioners will receive a mailing with a schedule of the Triduum and an update on the porch. Reconciliation will be held at 2:00 PM on Sunday, April 14, 2019.

**X. Birthdays, Anniversaries, Ordinations**

 Pat Serey was wished a Happy April Birthday!

**XI. Adjournment**

The next meeting is May 9, 2019. The meeting was adjourned at 7:35 PM.

Respectfully submitted,

Margie Ebelhar